

Kankakee Regional Land Bank Authority
March 19 2024 meeting minutes
County Building 189 E. Court St., Kankakee, IL 60901

1. Welcome – Meeting was called to order by Chairperson Lisa Sanford at 1:37 pm
2. Pledge of allegiance
3. Roll call
 - a. Joe Nugent – Present
 - b. Matt Olszewski - Present
 - c. Lisa Sanford - Present
 - d. Barbara Brewer-Watson – Present
 - e. Victor Nevarez - Present -
 - f. Scott Goldstein - Present via Zoom
 - g. Dr. Montele Crawford - Present
 - h. Brent Denzin - Present via Zoom
 - i. Norm Gaskin - Present
4. Approval of electronic and telephonic participation – Victor Nevarez motioned to approve electronic and telephonic participation. Norman Gaskin seconded the motion. All were in favor. Motion carried.
5. Public comment – There were no public comments.
6. Approval of Prior Meeting Minutes – Matt Olszewski motion to approve the minutes and Joe Nugent seconded the motion. All were in favor. Motion carried.
7. Financial Review
 - a. Dr. Crawford presented the financial report with a grant balance showing \$122,684.75 and \$37,041.96 in the KRLBA First Trust Bank account.
 - b. Dr. Crawford and Scott Goldstein presented a draft budget for the board to review. A discussion was held on the budget items and how it tracks the various types of income given all the grant opportunities the landbank could take advantage of.

- c. Dr. Crawford presented the bills for \$1,568.78 for Denzin and Soltedah. Victor Nevarez motioned to approve the bills and Joe Nugent seconded the motion. All were in favor. Motion Carried.
- d. Dr. Crawford presented a template for a letter to use as a written request to the County and City and asking for \$150,000.00 in ARPA funds to help the landbank operate for the next two years. A discussion was held and feedback given from board members and Brent Denzin on content to add to the letter. Dr. Crawford will edit and sent to Board for review.

8. Chairperson's Report

- a. No report given.

9. Executive Director's Report

- a. Dr. Crawford reported that the IGA with Hopkins Park has been pulled by Hopkins Park.
- b. Dr. Crawford advised that he was able to get signs made for the County properties following public notification practices. City properties are still in the documentation process.

10. Old Business

- a. 217 E. Court St. Update: Brent reported on the status of the acquisition of the property at 217 E. Court St (Jaffe Property). He noted that the deed-in-lieu (DIL) of foreclosure was sent to Jaffe's counsel. They have not responded to the DIL so we are moving forward with summary judgment on April 4, 2024. Barbi advised that the City team was prepared to let them enter the building to get items but they have not heard from Mr. Jaffe.
- b. KRLBA Website: Dr. Crawford is working on getting content to Pathfinder for the development of the website. He presented a few logos for us to review. A discussion was held on characteristics everyone liked and consensus was to go with option 4.

11. New Business -

a. No New Business presented.

12. Adjournment – Victor Nevarez motioned to adjourn and Norman Gaskin seconded. All in favor. Motion carried.

13. Next meeting is April 16, 2024 at 1:30pm in the County Board Room.

Minutes prepared by KRLBA Secretary-Treasurer Barbi Brewer-Watson